

Apply Now for Offsite San Bruno Parking

Staff working on the ZSFG campus [can now apply](#) for a monthly parking permit for an offsite lot at 295 San Bruno Ave, expected to open **July 1, 2018**.

Permits will be issued starting June 18. Submit applications to the LAZ Parking office in the ZSFG garage on 23rd Street, or email the application to MAlarva@lazparking.com.

About the San Bruno Parking Lot

- A monthly permit will cost \$104. (Reminder: ZSFG campus and garage monthly permits and daily rates will be increasing as of July 1, 2018.)
- 130 permits will be issued
- The parking lot will be open 6 a.m. to 8 p.m. Monday-Friday.
- Valet will be required. (Drivers must leave key with attendant.)
- The lot will be shared with TransMetro, lot operator and shuttle provider.
- Muni lines serving Potrero Avenue are: 9, 9R, 33.
- Shuttle services will be provided to and from the ZSFG campus. Additional details about stop locations and times will be provided once permits are issued.

Process for Distributing San Bruno Permits

The ZSFG Transportation Committee recently surveyed staff to gauge interest in the monthly permit program at the San Bruno lot. We received a high response rate, and are continuing with the application process. Applications will be reviewed and issued based on ZSFG parking wait list status, staff survey participation, and operational needs.

[Learn about the ZSFG Patient-first Parking Initiative and current and future impacts to parking on the ZSFG campus.](#)

Questions about ZSFG construction projects?

Contact Maricella Miranda at ZSFG Capital Communications: zsfgconstruction@sfdph.org or 415-206-5784.



For Office Use Only

Card / Permit #: _____

Monthly Rate: _____

Activation Fee: \$32.00 (for garage only)

Total Amount Due: _____

DATE CARD ISSUED: _____

DATE CARD RETURNED: _____

LOCATION # 680612 **Garage** **Campus** **San Bruno** PARIS ONLINE ACCT #: _____ ***Required**

Last Name*		First Name*			
Street Address*		Apt or Box #	City*	State*	Zip Code*
Employment (Circle One)* UCSF DPH Other	If 'Other', provide description:		Work Phone *	Evening/Cell Phone*	
Employment Department*	Employee ID (UCSF ID or CCSF DSW#)*		E-Mail Address (also used for invoices)*		

(Parkers must provide credit card for auto draft.)

Vehicle Information - Provide information on all vehicles that you might utilize when using your parking proxy card/permit. It is your responsibility to update this information with the Parking Management Office by completing a new Parking Registration Form.

License Plate #*	License Plate #*
Make*	Make*
Model*	Model*
State*	State*
Year*	Year*
Color*	Color*

LAZ Parking reserves the right to terminate or refuse parking to any individual or company for any reason it deems appropriate. Card Holder has read agrees to the terms and conditions on the back of this application.

PLEASE TURN OVER, READ AND SIGN PARKING AGREEMENT.

Note: Because rates vary by location, all fees designated by a \$_____ field will be filled in upon application submission in the presence of the applicant.

**LAZ PARKING
TERMS AND CONDITIONS**

1. Obtaining a Parking Card/Permit

- A. Parking cards/permits may be obtained by visiting the parking office. Applicants must complete the application identifying each vehicle to be used by the card holder. The following information must be furnished for each vehicle listed: License plate #, vehicle's make, model, year and color.
- B. A processing fee of \$32.00 is required for the issuance of an access card/permit. A fee of \$32.00 will be applicable for lost cards; lost permits will be required to pay the full amount of monthly parking.
- C. A lost or stolen parking card/permit should be reported as soon as possible.
- D. Do not leave your parking card in your car. It may become warped due to heat or cracked due to cold temperatures.

2. Conditions for Use of a Parking Proxy Card/Permit

- A. Parking cards/permits authorize the holder to have only one of the vehicles listed on the application in the designated parking area at any given time.
- B. **The account holder is responsible for updating online any changes regarding card type, license number, address, employer or telephone number.**
- C. **Anyone found to be abusing parking privileges (Example, but not limited to: passing the card/permit to another individual) will lose said privileges.**
- D. Failure to properly register your car or misuse of parking spaces may subject your car to citations, loss of card/permit, or towing.
- E. Anyone intending to park more than (7) days, must obtain written consent from LAZ Parking/Transmetro prior to said parking. All parking fees associated with the account must be paid up to date in order to obtain consent. If consent is not granted to parker prior to said continuous parking, LAZ Parking will attempt to contact parker. Vehicle must be moved within 72 hours of delinquent continuous parking as it will be subject to tow at the owner's expense.

3. Payments on a Parking Account

- A. **Payment for monthly parking is due by the last day of the month for parking privileges in the following month. Payment is considered late after that date and card deactivation occurs immediately on the 1st. A \$32.00 late fee required to reactivate card will be invoiced for all cards deactivated. If the last day of the month falls on a Saturday, Sunday or Holiday, payments are due the prior business day. If the balance remains outstanding beyond the 15th, and no communication has been made to LAZ Parking, the account will be cancelled and monthly parking privileges will be terminated. Anyone having their card deactivated a total of three (3) times risks having their parking privileges terminated.**
- B. Refunds for parking will not be made to anyone whose card has been deactivated due to nonpayment.
- C. Monthly payments must be made by debit or credit via auto draft.
- D. If the parker believes an error has been made on his/her account, proof of payment will be required (debit/credit card receipt). No adjustments will be made without verification.
- E. Monthly parking rate is subject to change with 30 day notice.

4. Termination of Parking

- A. Monthly parking is on a month-to-month basis, with a 30-day termination period by parker or LAZ Parking.
- B. No half-month or any other proration is allowed.

5. Procedures when you forget Your Parking Proxy Card/Permit

- A. If the monthly parker is without an access card, a ticket should be pulled to enter the parking facility. You will be granted a **one-time** exit without charge. The parker's name and card number will be logged and a follow up check of the card use history will be performed. Any person found to be misusing their parking card will be subject to termination of parking privileges.
- B. If the monthly parker is without a permit you will be unable to utilize monthly parking privileges until a replacement has been issued. Vehicles without a permit will be subject to citations, indefinite loss of parking privileges, and/or towing at the owner's expense.

6. Parking Deck Procedures

- A. Follow directional signs throughout all levels of the deck. **Parkers who are observed driving the wrong way will be given one written warning. Future violation may result in termination of parking privileges.**
- B. **A speed limit of 5 mph will be monitored by Parking Personnel and Security Officers: Violations will be issued.**
- C. Use your parking proxy access card to both enter and exit from the facility. **DO NOT TAKE A TICKET TO ENTER THE GARAGE.**
- D. **The parking access system will not allow pass backs or multiple exits. Access cards must be used in sequence. Only one entrance and one exit are allowed per cycle. Unlimited cycles are allowed daily.**
- E. Please deposit trash in containers located at each elevator station.
- F. Any accident occurring in the garage involving damage to vehicles or personal injury should be reported to the Police (911), Building Security and the Parking Management Office.
- G. LAZ Parking, its respective owners, affiliates and subsidiaries and their respective shareholders, directors, officers, employees and agents and all other parties, including but not limited to this facility's owner or landlord is not responsible for theft, damage, loss of vehicles or items contained within the vehicle while parked on the premise. Damage or theft to any vehicle is the sole responsibility of the vehicle's owner.
- H. Any parker receiving three (3) or more violations will be subject to termination without further warning. Violations are given for using two spaces, driving the wrong way, speeding or any other reasons at the discretion of the Parking Facility Manager.
- I. For Unidentified vehicles. A citation will be left on the windshield. A response is required the following day to ensure identification.
- J. Parking is **Not Allowed** in RESERVED, VISITOR, HANDICAP, CAR SHARE, EV PARKING, CARPOOL OR IN NO PARKING ZONES unless authorized to do so. Parking is **Allowed** between the lines in one space only. Please do not park in crossed out or solid printed areas at Stairwell entrances.

7. 295 San Bruno Lot Terms and Conditions

- A. Hours are 6:00 a.m. – 8:00 p.m. Monday to Friday. Shuttle service will run approximately every 20 minutes in the morning and evening, with UCSF shuttle line providing non-peak service to and from the ZSFG campus.
- B. First violations to any of the Terms and Conditions mentioned above will receive a warning. Second incidents may result in loss of parking privileges.
- C. The monthly parking rate is subject to change with 30-day notice.
- D. Applicants must be assigned to work at ZSFG. Re-registration will be required every year.
- E. 295 San Bruno Lot Operators, the San Francisco Department of Public Health and affiliated parties are not responsible for theft, damage, loss of vehicles or items contained within the vehicle while parked on the premise. Damage or theft to any vehicle is the sole responsibility of the vehicle's owner. Do not leave any valuables inside the vehicle or within view.
- F. Vehicles parked at this site will be valeted so permit holder must leave keys with Lot operator.

Applicant Initial & Date: _____

LAZ Initial & Date: _____